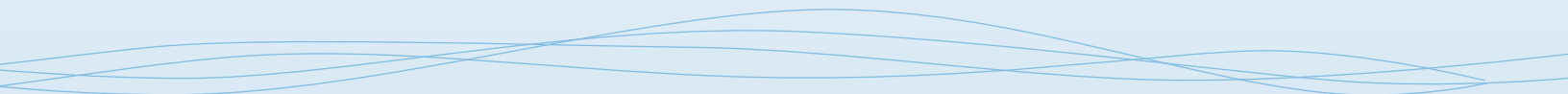


SUSTAINABLE  
MARINE RECREATION  
PROVIDERS

**ENVIRONMENTAL  
WALK-THROUGH  
PROGRAM**



## ACKNOWLEDGEMENTS

The development of this program and accompanying workbook was the result of a collaborative process between the Coral Reef Alliance (CORAL) and Conservation International's Center for Environmental Leadership in Business. In 2003, CORAL and CI, along with the Tour Operator's Initiative, developed the Practical Guide to Good Practice: Managing Environmental Impacts in the Marine Recreation Sector. Additionally, CORAL has collaborated with stakeholders throughout the marine tourism industry in Mesoamerica to develop of Voluntary Standards for Marine Recreation services such as scuba diving, snorkeling, and boat operations. These two documents form the basis of widely recognized good environmental practices used to create the checklist in this workbook.

The following individuals contributed to the development of this program: Rich Wilson, Rick MacPherson and Anja Mondragon of CORAL and; Jamie Sweeting, Seleni Matus, Bambi Semroc, Kathryn Kelly of CI. The original concept of the Environmental Walk Through Program was developed by the Caribbean Alliance for Sustainable Tourism (CAST). We are grateful to Deirdre Shurland for her support in the development of a marine version of this program. This program and workbook was made possible through the generous support of the Summit Foundation.



# WELCOME TO THE SUSTAINABLE MARINE RECREATION ENVIRONMENTAL WALK-THROUGH PROGRAM

Thank you for joining the effort to protect and conserve the beautiful reefs of Cozumel!

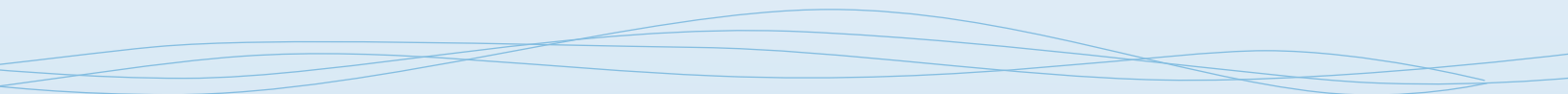
*The Sustainable Marine Recreation Environmental Walk-Through Program* will advise marine recreation providers on how best to improve environmental practices. The program will provide your business with the opportunity to identify gaps in environmental performance based on widely recognized good practices, and will offer recommendations and training to assist you in improving the economic and environmental sustainability of your operations.

## **Why we developed this program**

A healthy reef ecosystem is the bedrock of a vibrant economy in Cozumel. Tourists and major contractors of marine recreation services have recently begun to demonstrate a preference for providers who adopt environmental good practices which minimize impacts of tourism on coral reefs. For marine recreation providers—from dive and snorkel operations to boat rentals to wildlife viewing tours—improving environmental performance not only contributes to marine conservation and effective protected area management, but also leads to sustainable economic development of coastal communities. Additionally, adoption of good practices can improve business by making your services more attractive to companies and consumers seeking sustainable operations.

## **Working towards sustainability**

In this program, *The Practical Guide to Good Practice: Managing Environmental Impacts in the Marine Recreation Sector*, and the *ICRAN MAR Voluntary Marine Recreation Standards for Scuba Diving, Snorkeling, and Boat Operations*, provide the basis for the good practices reviewed in the walk-through process. Participants will be encouraged to voluntarily meet good practices outlined in these documents and use the accompanying walk-through results, recommendations, and follow-up trainings as tools to improving environmental performance. As you engage in this effort, we ask that you stay in touch with us. We are committed to supporting your business by providing tools, technical assistance and trainings on sustainable marine recreation that will allow you to continue to improve the environmental and economic sustainability of your operation.





# CONTENTS

A. CONTACT INFORMATION .....	2
B. TYPES OF TOURS OFFERED .....	2
C. REFERENCED DOCUMENTS .....	2
D. PROTECTED AREAS ACCESSED .....	3
E. COMPANY POLICIES & MANAGEMENT PLANS .....	5
F. STAFF TRAINING	
CORAL REEF ECOLOGY & CONSERVATION .....	6
CLIENT MANAGEMENT .....	6
BOAT OPERATORS .....	7
RECREATIONAL FISHING .....	7
G. EFFECTIVE MANAGEMENT OF TOURS AND VISITORS	
STAFF AND VISITORS .....	8
H. RAISING ENVIRONMENTAL AWARENESS AMONG VISITORS	
ENVIRONMENTAL BRIEFINGS .....	9
BAREBOAT RENTALS .....	10
RECREATIONAL FISHING .....	10
I. MINIMIZING ENVIRONMENTAL IMPACTS ON THE SITE	
AVOIDING INTENSIVE OR CONSTANT USE OF AREAS .....	12
AVOIDING DISTURBANCE TO SENSITIVE AREAS .....	12
BOAT OPERATIONS AND MAINTENANCE .....	13
AVOIDING ANCHOR DAMAGE .....	13
AVOIDING DISTURBANCE TO WILDLIFE .....	13
MINIMIZING POLLUTION THROUGH WASTE MANAGEMENT	
SEWAGE DISPOSAL .....	14
SOLID WASTE .....	14
HAZARDOUS WASTE .....	15
MINIMIZING NOISE POLLUTION .....	15
J. LEGAL COMPLIANCE .....	17
K. CONTRIBUTING TO CONSERVATION OF THE SITE .....	18
L. CONTRIBUTING TO LOCAL COMMUNITIES .....	19
M. MONITORING & EVALUATION .....	20



# MARINE RECREATION PROVIDERS

# ENVIRONMENTAL PERFORMANCE CHECKLIST

### A. CONTACT INFORMATION

Name of Tour Operator \_\_\_\_\_

Address \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Company Website \_\_\_\_\_

### B. TYPES OF TOURS OFFERED (CHECK ALL THAT APPLY)

- Scuba
- Snorkeling
- SNUBA
- Boating
- Recreational Fishing
- Marine Wildlife Viewing
- Parasailing
- Other (please list)

### C. REFERENCED DOCUMENTS

1. A Practical Guide to Good Practice: Managing Environmental Impacts in the Marine Recreation Sector
2. ICRAN MAR 1 - Standard Requirements for Recreational Scuba Diving Services in the Mesoamerican Reef System
3. ICRAN MAR 2 - Standard Requirements for Recreational Snorkeling Services in the Mesoamerican Reef System
4. ICRAN MAR 3 - Standard Requirements for Recreational Boat Operations in the Mesoamerican Reef System
5. Cozumel National Marine Park Management Plan and/or relevant rules and regulations

## D. PROTECTED AREAS ACCESSED

Name of Protected Area	Protected Area Status	Contact Information for Manager of Protected Area	
		Name	Title
1			
1.1. Does the Protected Area have a formal management plan in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
1.2. Does the Protected Area have a tourism fee in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
1.2.1 If yes, how much is the fee?			
1.2.2 How is the fee collected?		<input type="checkbox"/> By Number of visitors	<input type="checkbox"/> By Type of visitors <input type="checkbox"/> Daily <input type="checkbox"/> Monthly
Name of Protected Area	Protected Area Status	Contact Information for Manager of Protected Area	
2			
2.1. Does the Protected Area have a formal management plan in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.2. Does the Protected Area have a tourism fee in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.2.1 If yes, how much is the fee?			
2.2.2 How is the fee collected?		<input type="checkbox"/> By Number of visitors	<input type="checkbox"/> By Type of visitors <input type="checkbox"/> Daily <input type="checkbox"/> Monthly
Name of Protected Area	Protected Area Status	Contact Information for Manager of Protected Area	
3			
3.1. Does the Protected Area have a formal management plan in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.2. Does the Protected Area have a tourism fee in place?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.2.1 If yes, how much is the fee?			
3.2.2 How is the fee collected?		<input type="checkbox"/> By Number of visitors	<input type="checkbox"/> By Type of visitors <input type="checkbox"/> Daily <input type="checkbox"/> Monthly



## COMMENTS

## E. COMPANY POLICIES & MANAGEMENT PLANS

GENERAL				DOCUMENT REFERENCE	COMMENTS	
1. Does your company have a written policy on biodiversity conservation and the adoption of best practices to minimize impacts on the environment?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1, 2, 3	
If yes:	1.1. Is this policy posted in public?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (Annex A)	
	1.2. Does the policy include a provision prohibiting contact with wildlife?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
	1.3. Does the policy include a provision prohibiting feeding and harassment of sharks, reef fish and other marine wildlife?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
	1.4. Does the policy include a prohibition on anchoring near fragile or sensitive areas, including: coral reefs, turtle nesting beaches during the nesting & hatching seasons; bird nesting areas; and indigenous heritage sites?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3.2; 4.3.4; 4.3.5)	
	1.5. Does this policy include an integrated solid waste management plan?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.1)	
	1.6. Does this policy include an integrated liquid waste management plan?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.1)	

### COMMENTS

## F. STAFF TRAINING

CORAL REEF ECOLOGY & CONSERVATION				DOCUMENT REFERENCE	COMMENTS
1. Do you provide training to your staff on coral reef ecology and conservation?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (4.1.4)
If yes:	1.1. How often is this training provided?				
	1.2. What percentage of your staff has received this training?				
	1.3. Does the training focus on threatened, endangered and rare species?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.4); ICRAN MAR 3 (5.4.3)
	1.4. Is the training provided by a local or national tour guide certifying agency or marine protected area staff?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.4)
2. Do you provide training to your staff on instructing divers and snorkelers on environmentally sensitive techniques?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.4)
	2.1. Is this training reviewed with staff at six-month intervals?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.4)
CLIENT MANAGEMENT					
3. Do you provide training to your staff on providing environmental briefings and managing clients who disregard rules or are ignorant of environmental impacts associated with inappropriate behavior?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.3)
If yes:	3.1. How often is this training provided?				
	3.2. What percentage of your staff has received this training?				
	3.3. What type of staff have access to training? (i.g. boat captains, tour guides, office staff)				

BOAT OPERATORS				DOCUMENT REFERENCE	COMMENTS
4. Do you provide training to your boat operators on environmental best practices?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3
If yes:	4.1. Does the training include methods for proper mooring and anchoring in fragile environments?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3)
	4.2. Does the training include the locations of all authorized sewage, garbage, hazardous waste and oil reception facilities in the area?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.2)
	4.3. How often is this training provided?				
	4.4. What percentage of your staff has received this training?				
	4.5. What type of staff have access to training? (i.g. boat captains, tour guides, office staff)				
RECREATIONAL FISHING					
5. Do you provide training to your staff on sustainable fishing practices?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4)
If yes:	5.1. How often is this training provided?				
	5.2. What percentage of your staff has received this training?				
	5.3. What type of staff have access to training? (i.g. boat captains, tour guides, office staff)				

COMMENTS

## G. EFFECTIVE MANAGEMENT OF TOURS AND VISITORS

STAFF AND VISITORS				DOCUMENT REFERENCE	COMMENTS
1. What percentage of dive leaders & assistants are certified by a recognized dive certification agency?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 (4.2.3)	
2. Do you verify that all divers are certified?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 (4.2.2))	
3. Does a dive/snorkel leader oversee all guided diving/snorkeling activities?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 (4.2.1))	
4. Do you conduct buoyancy tests for divers prior to the tour?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 (Annex A)	
5. When conducting activities from shore, do guides ensure visitors use entry and exit routes that avoid walking on coral reefs and seagrass beds?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.11)	
6. Do you provide visitors with the opportunity to provide feedback on the tour via confidential exit surveys?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (Annex B)	
7. How many incidents of bad practice (yourself or others) have you reported to park authorities during the past year?				ICRAN MAR 1 (4.1.12); ICRAN MAR 2 (4.1.10)	

### COMMENTS

## H. RAISING ENVIRONMENTAL AWARENESS AMONG VISITORS

ENVIRONMENTAL BRIEFINGS				DOCUMENT REFERENCE
1. Average percentage of time spent on environmental education and awareness during the tour				
2. Do guides provide an environmental briefing prior to each tour?				ICRAN MAR 1 & 2 (4.1.1)
2.1. Does the environmental awareness pre-tour briefing:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.1)
2.1.1. Inform visitors of the importance of the ecological, economic and cultural value of the local marine protected area and surrounding environment (e.g. endemic and threatened species at the site, significance of the ecosystem, etc.).	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.2; Annex A)
2.1.2. Alert visitors to the environmental rules, laws & local regulations that apply to the site (e.g. wildlife interaction and illegal import and harvesting)	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)
2.1.3. Provide contact information for local authorities	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2; (Annex A)
2.1.4. Inform visitors on the impact of poor diving practices on coral reefs, sea grass beds, related coastal ecosystems and wildlife	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (4.1.1)
2.1.5. Describe the environmental, biological and physical features of the site	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2; (Annex A)
2.1.6. Discourage visitors from feeding or handling wildlife	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)
2.1.7. Discourage visitors from removing plants, animals or rocks	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2; (Annex A)
2.1.8. Discourage purchase of souvenirs made from threatened or endangered species	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)
2.1.9. Recommend other tour operators and local businesses that follow good environmental and social practices	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	
2.1.10. Alert visitors to the importance of obeying local, national and international regulations regarding endangered flora and fauna, antiquities, national park regulations, etc.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)
2.1.11 Inform visitors on the importance of preventing marine pollution	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.2)
2.1.12 Alert visitors to the importance of monetary support for any MPAs visited	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A); ICRAN MAR 3 (4.4.2)
3. Are the best practices conveyed during the pre-tour briefing posted publicly? At the business site or on the vessel?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (Annex A)

BAREBOAT RENTALS				DOCUMENT REFERENCE
4. Are written instructions provided on:				
4.1. Proper mooring and anchoring practices:				Guide to Good Practice; ICRAN MAR 3 (4.3; 5.2)
4.2. Information about the location of mooring buoys at popular snorkel and dive sites	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.2.4)
4.3. Managing solid waste, sewage and other refuse	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.2.3)
4.4. Proper scuba diving, snorkeling, and marine wildlife viewing practices	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.2.3)
4.4. Information about the boundaries of marine protected areas and restricted fishing zones	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.2.4)
4.5. Are the best practices conveyed during the pre-tour briefing posted publicly? At the business site or on the vessel?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1 & 2 (Annex A)
RECREATIONAL FISHING				
5. Are visitors informed of:				
5.1. Local fishing regulations, no take zones and protected fish species	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4.2)
5.2. Species identification, measurement, bag limits and closed seasons	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4.2)
5.3. Sustainable fishing practices	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4.2)
6. Are the best practices conveyed during the pre-tour briefing posted publicly? At the business site or on the vessel?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4)
7. Are tourists renting equipment provided with an oral briefing on preferred practices and alerted to potential impacts on the ecology of the site being visited?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (5.4)

## COMMENTS



## I. MINIMIZING ENVIRONMENTAL IMPACTS ON THE SITE

AVOIDING INTENSIVE OR CONSTANT USE OF AREAS	PEAK SEASON	OFF SEASON	DON'T KNOW	DOCUMENT REFERENCE
1. Average number of tours conducted per day to the local Marine Protected Area (MPA)				
2. Average number of visitors per tour				
3. Average amount of time between tours to a given site			<input type="checkbox"/>	
4. Number of other tour operators conducting tours at the same site			<input type="checkbox"/>	
5. Are you working with other tour operators to install moorings at heavily visited sites?	<input type="checkbox"/> YES	<input type="checkbox"/> NO		ICRAN MAR 1 & 2 (4.1.9)
6. Does your business adhere to existing regulations and visitor policies for managed marine areas that are frequently visited?	<input type="checkbox"/> YES	<input type="checkbox"/> NO		ICRAN MAR 1 & 2 (Annex A)
AVOIDING DISTURBANCE TO SENSITIVE AREAS	NUMBER OF TOURS	AVG GROUP SIZE	DON'T KNOW	
7. Number of tours per day to environmentally sensitive areas			<input type="checkbox"/>	ICRAN MAR 1 & 2 (4.1.9)
A. breeding and nesting grounds				
B. sites containing globally or nationally threatened species				
C. migratory routes				
D. sites containing endemic species				
E. sites that provide important medicines or other critical services to local communities				
8. Please describe any actions you are taking to minimize disturbance in these areas				

BOAT OPERATIONS AND MAINTENANCE				DOCUMENT REFERENCE
8. Does your company have a policy on using mooring buoys or drift diving as an alternative to anchoring in fragile sites?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3.2; 4.3.4; 4.3.5)
9. Does your company have a management and/or action plan for reducing negative environmental impacts?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 1, 2, 3
10. Does your company have a contingency plan for environmental emergencies?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 3 (4.4.1)
11. Does your company maintain a service and maintenance schedule for all of its boats?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 3 (4.5.8)
IF YES:				
11.1. Does this plan include replacing older 2 stroke engines with 4 stroke outboards? Or converting to biodiesel?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.10)
12. Does your company have an integrated solid and liquid waste management and emissions control plan?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.1)
AVOIDING ANCHOR DAMAGE				
9. What percentage of tour sites use moorings?				
10. What percentage of tour sites use anchoring?				
10.1. If anchoring is used, are anchors placed in sand or rubble channels away from coral reefs and sea grass beds?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3.2)
11. What percentage of tour sites use boat drift?				
12. Do you provide oral and/or onboard information about the location and proper use of reef mooring buoys at popular snorkel and dive locations?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3; 5.2.3)
13. Do you support or participate in the establishment and maintenance of mooring buoy programs?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.3.1)
AVOIDING DISTURBANCE TO WILDLIFE				DOCUMENT REFERENCE
14. What is the average speed of boats in areas where wildlife such as turtles, manatees, whales, or dolphins are known to be present?				
15. Do you have a policy that sets the following minimum requirements for boats operating around wildlife such as turtles, manatees, dolphins, whales, or whale sharks:				
A. Do not approach closer than 100 meters	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.4)
B. Do not cause an animal to change its direction, speed or general behavior	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.4)
C. If moving, operate at a no-wake speed	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.4)
D. If stopped, keep the engine in operation so the animal is able to determine from its noise the location of the boat.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.4.4)

MINIMIZING POLLUTION THROUGH WASTE MANAGEMENT				
SEWAGE DISPOSAL				
16. Does your company have an integrated solid & liquid waste management plan?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.1)
16.1. If yes, does the plan ensure that discharge of untreated sewage only occurs when...				
A. onshore pumpout stations do not exist or are inoperative;	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.5)
B. it is in compliance with applicable laws and regulations for sewage discharge;	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.5)
C. The boat is outside of no-discharge zones, boat harbors or marinas, and areas where diving or snorkeling activities are underway;	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.5)
D. the boat is moving in open water more than 20 meters deep;	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.5)
E. the boat is at least 2 kilometers (1 nautical mile) seawards from the edge of the nearest reef, island, mainland or aquaculture facility.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.5)
F. If there are no holding tanks, toilets are not flushed except under the conditions specified above. If sewage is macerated and treated with enzymes or biodegradable chemicals, the above conditions apply, but holding tanks may be discharged 1 kilometer seaward of reefs.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.6)
17. Does your company conduct regular inspections of hoses, fittings and mechanisms associated with waste storage?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.8)
17.1. If yes, How often are these inspections conducted?				
18. Is your company working to establish no discharge zones?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice
SOLID WASTE				
19. Is there a recycling program? Are receptacles properly labeled for recyclables?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 3 (4.5.3)
20. Percentage of wastes that are recycled				
21. Types of wastes that are recycled				
22. Do you have a carry in carry out policy to ensure against pollution of the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice
23. Are receptacles provided for the collection and transportation of waste for disposal onshore?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 3 (4.5.3)
24. Is floating debris or litter at the boat's dock or anchorage collected periodically and properly disposed of at onshore facilities?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	ICRAN MAR 3 (4.5.4)
25. Are plastic or styrofoam articles used during tours?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice

MINIMIZING POLLUTION THROUGH WASTE MANAGEMENT				DOCUMENT REFERENCE
<b>HAZARDOUS WASTE</b>				
26. Does your company have a policy prohibiting release of hazardous wastes into the water?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.7)
27. Does your company select environmentally friendly products among paints, fuels, oils, anti-fouling bottom coatings, paint removers, and detergents?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.7)
28. Are absorbent sponges kept on all boats in the event of hazardous waste spills?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.7)
29. Does your company have a policy that requires refueling to take place only at a dock or marina?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.10)
30. Does your company regularly service engines to minimize discharge of pollutants into the marine environment?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.8)
31. Does your company conduct regular inspections of areas susceptible to potential leaks of toxic substances? (e.g. fuel lines and tanks, filters, separators, vents and bilge pumps)	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.8)
32. Does your company use boatyards and marine railways rather than beaches when boats need to be hauled for major maintenance operations?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 3 (4.5.10)
33. What is the average fuel efficiency (km/L) of the boat fleet?				
34. What is the average vehicle distance traveled during the tour (including to and from tour site?)				
35. What percentage of greenhouse gas emissions are offset through a formal offset program?				
36. What percentage of 2 stroke engine boats are fueled with alkylate petrol?				Guide to Good Practice
37. What percentage of vessels with inboard engines have been retrofitted to use biodiesel?				Guide to Good Practice
<b>MINIMIZING NOISE POLLUTION</b>				
38. What percentage of boats are equipped with efficient mufflers, underwater exhausts or other devices that suppress engine exhaust noise so as not to harm or disturb persons, wildlife or ecosystems?				ICRAN MAR 3 (4.5.9)

## COMMENTS

## J. LEGAL COMPLIANCE

GENERAL				DOCUMENT REFERENCE	COMMENTS
1. Has your company had any incidences of non-compliance with local, regional, national or international environmental laws or regulations within the past year?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	GGuide to Good Practice	
1.1. If yes, please explain the incident and how you remedied the situation.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL		
2. Are local, regional, national and international environmental laws and regulations posted in public spaces?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
3. Are local, regional, national and international laws and regulations incorporated into pre-tour environmental awareness briefings?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
4. Are copies of laws and regulations provided to tourists renting equipment and/or boats?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
5. What percentage of your staff have received training on environmental laws and regulations for tour sites?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice; ICRAN MAR 1 & 2 (Annex A)	
6. Do all of your boat captains and tour guides possess the requisite licenses, certification and/or permits?				ICRAN MAR 1 & 2 (4.1.6)	

## COMMENTS

## K. CONTRIBUTING TO CONSERVATION OF THE SITE

GENERAL				DOCUMENT REFERENCE	COMMENTS
1. Do you encourage visitors to support local organizations working to conserve the natural and cultural resources of the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice	
2. Percentage of annual tours that include visitor participation in conservation activities at the site					
3. Percentage of profits that go towards conservation of the site					
4. Number of hours contributed by staff to participate in conservation activities at the site (e.g. trash pick-up, etc.)					
5. Percentage of staff that participated in conservation activities at the site during the past year					

### COMMENTS

## L. CONTRIBUTING TO LOCAL COMMUNITIES

GENERAL				DOCUMENT REFERENCE	COMMENTS
1. Are there any local communities accessing the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	Guide to Good Practice	
2. Does your business participate in/contribute to community development projects?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL		
3. What percentage of guides employed are from local communities?					
4. What percentage of purchases are made from local businesses?					
5. What percentage of souvenirs are sourced from local artisans?					

### COMMENTS



## M. MONITORING & EVALUATION

GENERAL			DOCUMENT REFERENCE	COMMENTS
1. Have you established a formal monitoring and evaluation program to monitor your impact on the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	
2. Does the monitoring program include changes in the populations of globally threatened and/or endemic species?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	
3. Is the monitoring conducted in cooperation with the local MPA manager?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PARTIAL	
4. What percentage of staff time is spent on monitoring changes to the site?				

## COMMENTS